



Members of Barrow Parish Council are summoned to attend the **Parish Council Meeting** on Monday 18 September 2023 at Whalley Old Grammar School, commencing at 18:30.

**Members of the public are welcome to attend.**

## **Agenda**

- 1. Apologies for absence.**
- 2. Approve the minutes of the Parish Council Meeting held on 17 July 2023 and the minutes of the Extraordinary Council Meeting held on 4 August 2023.**
- 3. Declarations of disclosable pecuniary and other registrable and non-registrable interests.**

Members are reminded of their responsibility to declare any disclosable pecuniary, and other registrable and non-registrable interest in respect of matters contained in the agenda.

### **4. Public participation.**

#### **ITEMS for DECISION:**

- 5. Finance Report.**

Report of the Clerk (enclosed) to approve the:

  - Accounts to date.
  - Payments as set out in the report.
- 6. Purchase of Flagpole and Flags.**

Report of the Clerk (enclosed) to seek approval of the purchase and installation of a flagpole and flags.
- 7. Lengthsman's Scheme**

Report of the Clerk (enclosed) updating members on the Lengthsman's Scheme. To consider whether to opt-in to the PROW scheme outside the of the Lengthsman's Scheme, to consider the Council's Financial Contribution to the 2023/24 scheme and to consider an email sent by the Clerk to the Scheme, including the Lengthsman's rate of pay.
- 8. The Traffic and Road Safety Working Group.**

Report of the Clerk (enclosed)

#### **ITEMS for INFORMATION:**

- 9. Update on Actions from Previous Meetings.**

Report of the clerk (enclosed) updating members on the actions from previous meetings and on-going matters,
- 10. Remembrance Sunday.**

Verbal update by the Clerk for members to consider preparations for Remembrance Sunday.

**11. Planning Report.**

Report of the Clerk (enclosed) to consider planning matters since the previous meeting.

**12. Councillor Updates.**

Updates from Councillors.

*Mike Hill.*

*Clerk and Responsible Financial Officer to Barrow Parish Council.*

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## Agenda Item 2 (a)



### Parish Council Meeting – Draft Minutes

<b>Date:</b>	17 July 2023		
<b>Place:</b>	Whalley Old Grammar School, Whalley, Clitheroe.		
<b>Present:</b>	Councillors: L. Crook (Chair), L. Street, D. Chiappi, K. Heyworth and E. Kinder		
<b>In attendance:</b>	Clerk to the Council, Borough Cllr. D. Birtwhistle and County Councillor Ged Mirfin (part).		
<b>Meeting started:</b>	18:30	<b>Meeting closed:</b>	20:45

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**1. APOLOGIES FOR ABSENCE.**

There were no apologies for absence.

**2. APPROVE THE MINUTES OF THE MEETING HELD ON 5 MAY 2023.**

The minutes were approved as a correct record of the meeting and signed by the Chair.

**3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.**

There were no declarations of interest.

**4. PUBLIC PARTICIPATION.**

There was no additional public participation.

**5. FINANCE REPORT.**

The Clerk submitted a report seeking approval for the accounts to date and for payments as shown in the table below.

RESOLVED THAT COUNCIL:

1. Approve the accounts to date.
2. Approve the following payments:

PAYEE	DESCRIPTION	GROSS £	VAT £	NET £	MIN./ REF
NPOWER	Electric usage for defib and Christmas lights (2021/22)	65.43	3.12	62.31	Contract
Karen Heyworth	Bench oil Coronation bench	30.00	5.00	25.00	BAG
Easy Web	Web and email hosting	55.20	9.20	46.00	Contract
Whalley Education Foundation	Meeting room hire	26.00	0.00	26.00	Admin. Exp.
Cllr. Karen Heyworth	Print consumables	31.78	5.30	26.48	Admin. Exp

PAYEE	DESCRIPTION	GROSS £	VAT £	NET £	MIN./ REF
Dan's Lawn and Gardening Services	Gardening services	56.00	0.00	56.00	Contact
Clerk	Purchase of pad for defib at gym.	91.74	15.29	76.45	Other Exp.
LCC	Erect 3 SpID back plates	120.00	20.00	100.00	Other Exp.
Cllr. Chiappi	Resident gift card for allowing CCTV installation	49.00	0.00	49.00	Sundry Exp.
Cllr. Karen Heyworth	Plants for under noticeboard	10.00	1.67	8.33	Ground Maint.
Dan's Lawn and Gardening Services	Plants	50.00	6.67	43.33	Ground Maint.
Ark Plastics	Benches and picnic tables	3,552.00	592.00	2,960.00	230515/10
NPOWER	Electric usage defib and Christmas lights (2022/23)	62.25	3.11	59.14	Contract
Watson Ramsbottom	Legal fees (on account) Woodland Footpath	500.00	0.00	500.00	Other Exp.
Clerk	Three-month salary to 30 June 2023	1,872.00	0.00	1,872.00	Contract
Unity Bank	Three-month service charge	18.00	0.00	18.00	Contract
Easy Web	Web and email hosting	55.20	9.20	46.00	Contract
Altham Parish Council	Installing SpIDs on two deployments	308.40	0.00	308.40	Sundry Exp.
Easy Web	Web and email hosting	51.60	8.60	43.00	Contract
HMRC Cumbernauld	Tax for three months to June 30 2023	476.97	0.00	476.97	Contract
Ark Plastics	Composite planters	2,268.00	378.00	1,890.00	BAG
PM+M	Payroll Services for three months to June 30	33.30	5.55	27.75	Contract
Clerk	Three months expenses to June 30 2023	178.20	0.00	178.20	Contract
<b>Totals</b>		<b>9,961.07</b>	<b>1,062.71</b>	<b>8,898.36</b>	

## **6. ASSET POLICY REGSITER.**

The clerk submitted a report seeking approval of an updated Asset Policy and Register, attached as Appendix 1 to the Report. The report noted that local councils must maintain an Asset Register to ensure fixed assets are appropriately safeguarded. The Council's Asset Register will be confirmed each year, however as the register is a working document, it will be update and amended, as necessary.

RESOLVED THAT COUNCIL:

Approve and adopt the 2023/24 Asset Policy and Register as set out in Appendix 1 to the Report.

## **7. COUNCILLOR ADVICE SURGERIES.**

The clerk submitted a report asking members to consider holding Councillor Advice Surgeries.

The report noted that currently the Parish Council allocates a slot for public participation at each of its parish meetings, recently members had suggested that the Council could be more pro-active and hold Advice Surgeries. Such surgeries would enable members to meet residents, discuss their concerns, and build an understanding of what actions, if any, can tackle issues raised. The report also noted that several Ribble Valley parish councils hold advice surgeries.

RESOLVED THAT COUNCIL:

1. Request the clerk to report back to the Council with a suggested venue, date, time, and attendees for the first surgery.
2. Agree to consider future surgeries after the initial surgery had taken place.

## **8. ADDITIONAL NOMINEE FOR THE BURIAL COMMITTEE.**

The clerk submitted a report requesting members to consider filling the vacancy the Council has on the Burial Sub-Committee of Whalley Parish Council, formerly the Whalley, Wiswell and Barrow Joint Burial Committee (WWBJBC).

Members were reminded that at the Annual Meeting of the Parish Council on 15 May 2023 they nominated Councillor Heyworth to be the Council's representative on the sub-committee and one place remained vacant.

RESOLVED THAT COUNCIL:

1. Nominate Councillor Diane Chiappi to fill the vacancy the Council has on the Burial Committee,
2. Request the Clerk to inform the Burial Committee of the Council's decision.

## **9. NEW ACTIONS AND UPDATE ON ACTIONS FROM PREVIOUS MEETINGS.**

The Clerk submitted a report updating members on actions from previous meetings, attached as appendices to the report.

RESOLVED THAT COUNCIL:

1. Agree to continue to chase LCC on the installation of CCTV equipment at Barrow Brook and respond to the latest LCC correspondence. Action: Clerk and Councillor Street.
2. Agree to seek confirmation that the local school are willing to install a flagpole on their property. Action: Councillor Kinder.
3. Agree that if the 'third' defib is not installed by the end of July, a different location to the one being pursued by Councillor Birtwhistle be sought. Action: Clerk and Councillor Birtwhistle.
4. Agree to organise a litter pick around Barrow Brook Lodge on Saturday 29 July 2023. Action: All members to attend on the day, Councillor Crook to organise the necessary clothes, refuse bags, pickers, and high vis jackets etc. and promote the event on social media.
5. Agree to appoint Stuart Greenwood at a cost of £70 per month to take care of the flowerbeds on Trafford gardens and other ad-hoc gardening work as required. Action: Clerk and Councillor Kinder to make the necessary arrangements.

6. Agree that permission be sought from the agent/owner of Barrow Brook Lodge for the Council to install a lifebelt on the lodge and establish the costs of purchasing and installing a lifebelt and any grants available. Action: Clerk and Councillor Birtwhistle.

**10. SPID DATA.**

The clerk submitted a report updating members on data collected from recent SpID deployments along Whalley Road. The report noted over the five deployments the maximum speed logged was 70mph and the speed at which 85% of all vehicles travelled was 32.4mph.

RESOLVED THAT COUNCIL:

Agree for the Clerk to arrange the deployment of SpIDS on columns 55 and 143 on Whalley Road in mid-September.

**11. WOODLAND FOOTPATH.**

The Clerk submitted a report updating members on the possible adoption by the Council of the Woodland Footpath running along the East to West boundary of the Barrow Brook Grange estate.

The report noted that the Clerk has engaged the services of Watson Ramsbottom to seek legal advice on the possible transfer and to understand any obligations the Council would be taking on if the transfer/adoption were to take place.

RESOLVED THAT COUNCIL:

1. Note the report.
2. Request the Clerk to report back to Council once Watson Ramsbottom have concluded their work.

**12. PLANNING REPORT.**

The clerk submitted a report on the relevant planning applications that had been submitted since the last meeting. Members were reminded that weekly planning applications and decided lists of planning applications are available to view on the RVBC website by using the link below:

[https://www.ribblevalley.gov.uk/weekly\\_lists](https://www.ribblevalley.gov.uk/weekly_lists)

RESOLVED THAT COUNCIL:

Note the contents of the report.

**13. COUNCILOR UPDATES (NOT COVERED ELSEWHERE).**

Councillor K. Heyworth provided an update regarding the Burial Committee (minutes of the last Burial Committee meeting) and members discussed the possibility of employing a part-time 'junior' Clerk to shadow the current clerk.

RESOLVED THAT COUNCIL:

Note the minutes of the Burial Committee and request the Clerk to pursue the appointment of a 'junior' clerk.

**14. EMPLOYMENT MATTERS.**

The Chair updated members on the Clerk's annual appraisal, increases in salary and 'use of home' expenses.

RESOLVED THAT COUNCIL:

Note the Clerk's annual appraisal and increases in salary and 'use of home' expenses.

**DATES OF FUTURE MEETINGS.**

2023: 18 September, 13 November.

2024: 8 January, 11 March and 13 May.

All meetings start at 6:30pm and held at Whalley Old Grammar School Community Centre, Station Road, Whalley, BB7 9RH

**SIGNED BY CHAIR:**

**DATE:**

## Agenda Item 2 (b)



### Parish Council Extraordinary Meeting – Draft Minutes

<b>Date:</b>	4 August 2023		
<b>Place:</b>	Starbucks Coffee Shop – Barrow Brook Trade Park, Barrow, Clitheroe.		
<b>Present:</b>	Councillors: D. Chiappi (Vice-Chair), L. Street and E. Kinder		
<b>In attendance:</b>	Clerk to the Council.		
<b>Meeting started:</b>	12:40	<b>Meeting closed:</b>	13:10

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**1. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors, L. Crook, and K. Heyworth.

**2. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.**

There were no declarations of interest.

**3. PUBLIC PARTICIPATION.**

There was no public participation.

**4. USING SECTION 106 FUNDS TO IMPROVE THE SCHOOL FOOTPATH.**

The clerk submitted a report updating members on the Section 106 contributions available to the Council and to seek approval of expenditure to improve the school footpath that runs from the edge of the 'Bay Horse' car park to the side door of the Barrow Primary School.

Members were reminded that the Parish Council does not own the school footpath and does not have an obligation to maintain it.

The report noted that two quotes (appendix 1 and 2 to the report) had been received and that both quotes were ex VAT and covered the length of the footpath from roughly several meters in from the end of the 'Bay Horse' car park to the side door of the Barrow Primary School.

RESOLVED THAT COUNCIL:

1. Approve expenditure of Section 106 funds as set out in the report, for the purpose of improving the Barrow Primary School footpath.
2. Accept the quote from S. J. Ridealgh (Oswaldtwistle) as the preferred bidder.
3. Authorise the Clerk to inform the preferred bidder and arrange for work to start at the earliest opportunity.
4. Authorise the Clerk to submit a report to RVBC seeking the release of S106 funds for the purpose as set out in the report.
5. Agree to provide the Clerk with recommendations (in line with the Legal Agreement) for other S106 expenditure.

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**DATES OF FUTURE MEETINGS.**

2023: 18 September and 13 November.

2024: 8 January, 11 March and 13 May.

All meetings start at 6:30pm and held at Whalley Old Grammar School Community Centre,  
Station Road, Whalley, BB7 9RH

**SIGNED BY CHAIR:**

**DATE:**

Agenda Item 5  
**For Decision**



Meeting Date: 18/09/2023

Title: **Finance Report**

Submitted by: Clerk and Responsible Financial Officer

**Purpose of the report:**

To update members of the Council's financial position and to seek approval of the accounts to date and agree any payments to be made.

**Recommendations:**

1. Approve the Report.
2. Approve the Schedule of Payments.

## Schedule of Payments to be considered for approval.

#	Ref.	Payee	Description	Gross £	Vat £	Net £	Due Date	Ref.
1	63374	Play Inspection Company	Annual Inspection	89.90	14.95	74.95	24/09/23	Playing Field
2		Bay Horse Pub	Contribution to electricity and 'Thank You'	100.00	0.00	100.00	19/09/23	Amenity Exp.
3		Sabden Parish Council	Contribution to Lengthsman Scheme	1,500.00	0.00	1,500.00	19/09/23	Ground Maint.
4		Stuart Greenwood (Gardener)	Maintain Trafford Gardens (August)	70.00	0.00	70.00	Paid	Ground Maint.
5		Dan Bolton	Plants	21.56	3.59	17.97	19/09/23	Ground Maint.
6		Dan Bolton	Monthly Fee (July)	56.00	0.00	56.00	19/09/23	Ground Maint.
7	60723	S J Ridealgh	Tarmac school footpath	4,692.00	782.00	3,910.00	Paid	Amenity Exp.
8		C. Ball Forestry	Fell and remove two conifer trees	550.00	0.00	550.00		Amenity Exp.
9	JM2323	Whalley Old Grammar School	Room Hire July	26.00	0.00	26.00	19/09/23	Other Exp.
10	12403	HMRC Cumbernauld	Income tax for thee three months	476.97	0.00	476.97	Paid	Admin. Exp
11		Karen Heyworth	Plants and compost for planters	286.40	47.73	238.67	Paid	BAG
12	Feb-23	Clerk	Three months expenses	178.00	0.00	178.00	Paid	Admin. Exp.
13	SPID 10	Altham Parish Council	SpID Installations	308.40	0.00	308.40	Paid	Sundry Exp.
14		Jamie Price	Stone signs	3,150.00	0.00	3,150.00	Paid	BAG
15	Direct Debit	Easy Web (July)	Web and email hosting	51.60	8.60	43.00	DD	Admin. Exp.
16	ZB576439	Clerk	ICO Registration (GDPR)	40.00	0.00	40.00	Paid	Other Exp.
17	Amazon	Councillor Crook	Litter pickers	48.98	8.16	40.82	Paid	Ground Maint.
18	112024	D and D Properties	Fitting defib cabinet to wall	97.00	0.00	97.00	Paid	Sundry Exp.
19	43045	Imperative Training	Medical pad for defib	91.74	15.29	76.45	Paid	Sundry Exp.
20	11140	Borg Locks	Lock for defib cabinet	186.00	31.00	155.00	Paid	Sundry Exp.
21	1270499	Wel Medical	Batthey for 1 Defib	204.00	34.00	170.00	Paid	Sundry Exp.
22	Direct Debit	Easy Web (August)	Web and email hosting	51.60	8.60	43.00	DD	Admin. Exp.
23		Dan Bolton	Gardening Services (August)	56.00	0.00	56.00	19/09/23	Ground Maint.
<b>Totals:</b>				<b>12,332.15</b>	<b>953.92</b>	<b>11,378.23</b>		

## Receipts for the period 1st April 2023 to 31st March 2024.

Bank		Income Streams					Totals	
Date	Reference	Details	RVBC Precept	VAT Repay	RVBC Grants	Other Grants		Sundry
11/04/2023	052253	RVBC - Precept payment	22,692.00					22,692.00
17/04/2023	204582	RVBC - Coronation Grant			500.00			500.00
03/07/2023	BPC 23/01	Rental of 2 domestic garages on Barrow Car Park					100.00	100.00
17/07/2023	034875	S106 Contribution			2,960.00			2,960.00
07/08/2023	256479	Ribble Valley in Bloom			45.00			45.00
<b>Total:</b>			<b>22,692.00</b>	<b>0.00</b>	<b>3,505.00</b>	<b>0.00</b>	<b>100.00</b>	<b>26,297.00</b>

# Payments made for the period 1st April 2023 to 31st March 2024

Dates	Details	Administration Expenses					Amenity Expenses					BAG	VAT	Total
		Clerk Salary	HMRC Tax/NIC	Home Use & Expenses	General Admin.	Website and IT Expenses	Other Expenses	Ground Maint. etc.	Playing Field	Other Expenses	Sundry Expenses			
03/04/23	Easy Web					43.00							8.60	51.60
05/04/23	Dan's Lawn and Gardening Services (Plants)							19.89						19.89
05/04/23	Dan's Lawn and Gardening Services (Plants)							45.00						45.00
05/04/23	Stone Mason - Deposit											300.00		300.00
11/04/23	HMRC Cumbernauld		476.97											476.97
11/04/23	Dan's Lawn and Gardening Services (Contract March)							56.00						56.00
12/04/23	RVBC: Lease of land at back of car park									100.00				100.00
14/04/23	LCC: SpiD back plates investigation and consent									70.00				70.00
02/05/23	Easy Web					46.00							9.20	55.20
12/05/23	RVBC: Emptying of bins on Playing Fields								459.32				91.86	551.18
16/05/23	AER Accountants (Internal Audit)							200.00						200.00
16/05/23	Altham Parish Council (SpiDs)											158.40		158.40
16/05/23	ITSU (CCTV) Bay Horse									1,075.00			215.00	1,290.00
16/05/23	ITSU (CCTV) Playing Fields									895.00			179.00	1,074.00
16/05/23	Dan's Lawn and Gardening Services (Plants)							24.99					4.99	29.98
16/05/23	Dan's Lawn and Gardening Services (Plants)							23.00						23.00
16/05/23	Dan's Lawn and Gardening Services (Plants)							14.98					3.00	17.98
16/05/23	Dan's Lawn and Gardening Services (Contract April)							56.00						56.00
16/05/23	Coronation Signs (Clerk) via RBLI											186.82	37.16	223.98
16/05/23	Clerk - Three Months Expenses.			160.40										160.40
17/05/23	LALC Annual Subscription				315.57									315.57
18/05/23	NPOWER Defib and Christmas lights 2021/22									62.31			3.12	65.43
18/05/23	Karen Heyworth - Bench Oil											25.00	5.00	30.00
01/06/23	Easy Web					46.00							9.20	55.20
06/06/23	Whalley Education Foundation (Meeting Room)							26.00						26.00
06/06/23	Cllr. Karen Heyworth (Print Consumables)				26.48								5.30	31.78
06/06/23	Dan's Lawn and Gardening Services (Contract May)							56.00						56.00
12/06/23	Clerk Purchase of pad for defib at gym Barrow Brook											76.45	15.29	91.74
12/06/23	LCC: SpiD erect back plates									100.00			20.00	120.00
21/06/23	Resident gift card for allowing CCTV installation											49.00		49.00
23/06/23	Cllr. Karen Heyworth (NB plants)							8.33					1.67	10.00

Dates	Details	Administration Expenses						Amenity Expenses				BAG	VAT	Total
		Clerk Salary	HMRC Tax/NIC	Home Use & Expenses	General Admin.	Website and IT Expenses	Other Expenses	Ground Maint. etc.	Playing Field	Other Expenses	Sundry Expenses			
23/06/23	Dan's Lawn and Gardening Services (plants)							43.33					6.67	50.00
23/06/23	Ark Plastics (benches and Picnic Tables)								2,960.00				592.00	3,552.00
27/06/23	NPOWER Defib and Christmas lights 2022/23									59.14			3.11	62.25
29/06/23	Watson Ramsbottom legal fees on account - Footpath				500.00									500.00
30/06/23	Clerk - Three months Salary	1,872.00												1,872.00
30/06/23	Bank 3 months service charge				18.00									18.00
03/07/23	Easy Web					46.00							9.20	55.20
10/07/23	Ark Plastics (Planters)											1,890.00	378.00	2,268.00
14/07/23	HMRC Cumbernauld		476.97											476.97
17/07/23	Karen Heyworth - Plants and compost for planters											238.67	47.73	286.40
19/07/23	Clerk - Three Months Expenses.			178.20										178.20
19/07/23	Altham Parish Council (SplDs)										308.40			308.40
31/07/23	Jamie Price - Stone Signs											3,150.00		3,150.00
01/08/23	Easy Web (DD)					43.00							8.60	51.60
03/08/23	Clerk - ICO Registration (GDPR)						40.00							40.00
03/08/23	Councillor Crook (litter pickers)							40.82					8.16	48.98
17/08/23	D and D Properties (fitting defib cabinet to wall)										97.00			97.00
21/08/23	Medical pad for defib										76.45		15.29	91.74
22/08/23	Lock for defib cabinet - Borg Locks										155.00		31.00	186.00
01/09/23	Easy Web (DD)					43.00							8.60	51.60
06/09/23	Wel Medical Defib battery										170.00		34.00	204.00
06/09/23	Stuart Greenwood (Gardener Trafford Gardens)							70.00						70.00
06/09/23	S J Ridealgh (Tarmac School Footpath)									3,910.00			782.00	4,692.00
<b>TOTALS</b>		<b>1,872.00</b>	<b>953.94</b>	<b>338.60</b>	<b>860.05</b>	<b>267.00</b>	<b>266.00</b>	<b>458.34</b>	<b>3,419.32</b>	<b>6,271.45</b>	<b>1,277.52</b>	<b>5,603.67</b>	<b>2,532.75</b>	<b>24,120.64</b>

Check: 24,120.64

# Summary of Receipts and Payments

	£	
Balance brought forward at 1st April 2023:	21,670	
Add total <b>receipts</b> to date:	26,297	
Less total <b>payments</b> to date:	(24,121)	
<b>Balance:</b>	<b>23,846.80</b>	<i>If these two figures are different an explanation is required.</i>
	£	
<b>Unity Trust Bank Balance as at 14/09/23:</b>	<b>23,846.80</b>	

# Comparisons as at 14/09/2023

	FINAL ACCOUNTS 2022/23	AGREED BUDGET 2022/23	ACCOUNTS TO DATE 2023/24
<b>INCOME</b>	£	£	£
RVBC Precept:	21,000	21,000	22,692
RVBC Grants:	915	500	3,505
HMRC VAT Refunds:	1,084	992	0
Sundry and Other Income:	541	300	100
<b>Barrow Action Group:</b>	<b>10,979</b>	<b>0</b>	<b>0</b>
	<b>34,520</b>	<b>22,792</b>	<b>26,297</b>
<b>EXPENDITURE</b>			
<b>Administration Expenses:</b>	£	£	£
Clerk's salary:	9,197	10,000	1,872
HMRC: Employers Tax and NIC:	1,860	2,000	954
Clerk expenses: Home use, mileage etc.	688	700	339
General Administration:	239	200	26
Website and email hosting, software/hardware:	522	600	267
General Costs - Insurance:	777	1,000	0
General Costs - Audit fees and ICO:	200	200	240
General Costs - Legal fees:	0	0	500
General Costs - Room hire etc:	371	400	44
General Costs - LALC Subscripton:	319	317	316
	<b>14,173</b>	<b>15,417</b>	<b>4,557.59</b>
<b>Amenity Expenses:</b>	£	£	£
General maintenance: Parish lengthsman etc.:	1,500	2,000	0
Car park rental: RVBC	100	100	100
Car park - maintenance:	0	400	0
Playing field - improvements:	1,420	2,000	0
Playing field - inspections:	70	100	0
Playing field - maintenance:	152	400	0
Playing field - bin emptying RVBC:	764	800	459
Ground maintenance - grass cutting RVBC:	704	800	0
Ground maintenance - Trafford Gardens plants etc.:	1,120	1,500	458
Amenity capital spend (benches CCTV, SpIDS etc.):	1,936	500	5,030
General maint., improvement. electric and other:	879	1,500	4,101
	<b>8,645</b>	<b>10,100</b>	<b>10,149</b>
<b>Sundry Expenses:</b>	£	£	£
Christmas trees, lights and bunting:	265	100	0
Remembrance Sunday - wreath etc:	235	200	0
Defibrillator costs:	0	200	575
Other Sundry Expenses:	304	400	703
	<b>804</b>	<b>900</b>	<b>1,278</b>
<b>BAG:</b>	£	£	£
Expenditure:	<b>620</b>	<b>3,000</b>	<b>5,604</b>
<b>VAT on Expenses to be Reclaimed:</b>	992	1,000	2,533
<b>Total Expenditure:</b>	<b>25,233</b>	<b>26,417</b>	<b>24,121</b>
<b>SUMMARY:</b>	£	£	£
Income:	34,520	22,792	26,297
Expenditure:	(25,233)	(26,417)	(24,121)
	<b>9,286</b>	<b>(3,625)</b>	<b>2,176</b>
<b>BALANCE:</b>	£	£	£
Balance brought forward at 1 April:	12,384	21,670	21,670
Add surplus / less deficit from year:	9,286	(3,625)	2,176
Balance carried forward:	<b>21,670</b>	<b>18,045</b>	<b>23,846.80</b>

# Cash Flow Forecast for the period 1st April 2023 to 31st March 2024

		2023-2024													
INCOME		Stream	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total
1	RVBC Precept	Precept	22,692.00												22,692.00
2	RV in Bloom	RVBC Grant					45.00								45.00
3	HMRC VAT Return	VAT Repay									4,000.00				4,000.00
4	Concurrent Funding	RVBC Grant	500.00						4,604.24						5,104.24
5	RVBC Coronation Grant	RVBC Grant													0.00
6	S106 Contribution	RVBC Grant				2,960.00				3,910.00					6,870.00
7	Other Income					415.57									415.57
8	Other Funding	LCC							300.00						300.00
<b>Totals:</b>			<b>23,192.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,375.57</b>	<b>45.00</b>	<b>0.00</b>	<b>4,904.24</b>	<b>3,910.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>39,426.81</b>
Actual Income							Forecast Income								
		2023-2024													
EXPENDITURE		Stream	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total
20	Easy Websites	Admin. Exp.	51.60	55.20	55.20	55.20	51.60	51.60	51.60	51.60	51.60	51.60	51.60	51.60	630.00
21	Gardening Services	Grnd Maint	120.89	126.96	106.00			126.00	126.00	126.00	126.00	126.00	126.00	126.00	1,235.85
22	BAG Expenditure	BAG	300.00	30.00		5,704.40									6,034.40
23	RVBC Payments	Other Exp	100.00	551.18									450.00		1,101.18
24	SplD consent/install	Other Exp	70.00	158.40	120.00	308.40			308.00						964.80
25	LALC Subscription	Sundry Exp.		631.14											631.14
26	AER Accountant	Admin. Exp.		200.00											200.00
27	Office Consumables	Admin. Exp.			31.78				50.00				100.00		181.78
28	Clerk Salary	Staff Costs			1,872.00			2,059.00			2,059.00			2,059.00	8,049.00
29	Defibrillator	Sundry Exp.			91.74		374.74	204.00	408.00						1,078.48
30	Unity Bank: Service Fee	Admin. Exp.			18.00						18.00			18.00	54.00
31	HMRC Income Tax	Staff Costs	476.97			476.97			515.00			515.00			1,983.94
32	PM+M Payroll services	Admin. Exp.						33.30			33.30			33.30	99.90
33	Clerk Expenses	Staff Costs		160.40		178.20			170.00			170.00			678.60
34	Trafford Gard/Amenity etc.	Amenity Exp.			10.00		48.98	4,692.00	571.36	750.00					6,072.34
35	Insurance	Admin. Exp.												800.00	800.00
36	Room Hire	Admin. Exp.			26.00			26.00				26.00			78.00
37	Lengthsman	Grnd Maint						1,500.00							1,500.00
38	Training/Other Subs	Sundry Exp.					40.00		70.00	60.00					170.00
39	CCTV	Other Exp.		2,364.00	49.00			100.00							2,513.00
40	NPower	Other Exp.		65.43	62.25										127.68
41	Legal	Admin. Exp.			500.00				1,294.00						1,794.00
42	Playing Fields	Amenity Exp.			3,552.00			90.00	500.00						4,142.00
43	Xmas/Remebrance/other	Sundry Exp.		223.98						250.00	25.00				498.98
<b>Totals:</b>			<b>1,119.46</b>	<b>4,566.69</b>	<b>6,493.97</b>	<b>6,723.17</b>	<b>515.32</b>	<b>8,881.90</b>	<b>4,063.96</b>	<b>1,237.60</b>	<b>2,312.90</b>	<b>888.60</b>	<b>727.60</b>	<b>3,087.90</b>	<b>40,619.07</b>
Actual Expenditure to Date							Forecast Expenditure								

2023/24 FORECAST	£
Forecast Income	39,427
Forecast Expenditure	40,619
<b>Forecast Balance 2023/24</b>	<b>-1,192</b>

EOY 2024 FORECAST	£
Balance at 14/09/23	23,846.80
Forecast Income - Sept. onwards	12,814
Forecast Spend - Sept. onwards	21,200
<b>Forecast Balance EOY</b>	<b>15,461</b>
EOY Forecast less BAG Funds	11,176

<b>For reference:</b>
<b>Balance EOY 2023 = £21,670</b>
<b>Balance EOY 2023 Less BAG Funds = £11,311</b>

### 2023-2024 - Unity Trust Bank Statements

DETAILS	31/03/23	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
Balance brought forward		21,670.44	43,742.98	39,176.29	32,682.32	29,334.72	28,864.40						
Income		23,192.00	0.00	0.00	3,375.57	45.00	0.00						
Expenditure		<b>1,119.46</b>	<b>4,566.69</b>	<b>6,493.97</b>	<b>6,723.17</b>	<b>515.32</b>	8,881.90						
Closing/Interim Balance	21,670.44	43,742.98	39,176.29	32,682.32	29,334.72	<b>28,864.40</b>	19,982.50						
Unity Bank Statements	<b>21,670.44</b>	<b>43,742.98</b>	<b>39,176.29</b>	<b>32,682.32</b>	<b>29,334.72</b>	<b>28,864.40</b>							
<b>Statement Date:</b>		30/04/23	31/05/23	30/06/23	31/07/23	31/08/23							

# BAG Fund - Summary of Expenditure

	£
<b>Total BAG Fund</b>	<b>10,979</b>
Total Cross Expenditure to 31 March 2023:	660
<b>Balance carried forward:</b>	<b>10,319</b>
Gross Expenditure April 2023 to 31 March 2024:	6,034
<b>Balance at 06/09/23:</b>	<b>4,285</b>

## **Barrow Action Group (ring-fenced donation).**

At the 5 December 2022 Council Meeting:

RESOLVED THAT COUNCIL:

Agree to accept the funds as a charitable donation with the following conditions:

1. That the donated funds will be ring-fenced, in that they will only be used to improve the parish amenity.
2. That suggestions made by the Chair of the Action Group, on how to spend the donated funds will be considered sympathetically by the Council.
3. That additional expenses incurred by the Council in the administration of the funds or as a consequence of increasing its revenues will be met from the ring-fenced funds.

The above points were agreed by the two members (including the current Chair of the Barrow Action Group - Karen Heyworth ) who were present at the meeting.

<b>Meeting Date:</b>	<b>18 September 2023</b>
<b>Title:</b>	<b>Flagpole and Flags</b>
<b>Submitted by:</b>	<b>Clerk and Responsible Financial Officer</b>

### 1. Purpose of the report.

For members to consider the purchase and installation of a flagpole and flags at Barrow Primary School. *Members should note that the flagpoles and flags set out in this report are intended for professional outdoor use.*

### 2. Background.

Members will recall that for some time they have been looking to find a suitable location within the village to install a flagpole. After discussions with the Head of Barrow Primary School, agreement has been reached to install a flagpole at the front entrance of the school.

### 3. Type of flagpoles and costs.

Members should note that the cost of flagpoles vary according to size and type of anchor points.

For the school a 6 meter (20ft) high fibreglass pole with a galvanised hinged baseplate, three galvanised foundation bolts, and an external halyard rope, would seem the most suitable option. These costs around £400 excluding VAT, delivery and installation.



Hinged base plate

It is assumed that the Lengthsman would have the necessary skills to install the flagpole, if not, a contractor would need to be engaged.

### 4. Flags.

It has been assumed that both a Union and a Lancashire flag would be purchased, both 182cm x 91cm (5ft x 3ft) with the necessary ropes and toggles. The cost of each flag would be around £80, excluding VAT. These flagpoles and flags are intended for professional outdoor use.



### 5. Members are recommended:

1. To consider the purchase of a flagpole and flags as set out in the report to a maximum cost of £750 including VAT and delivery charges.
2. If members approve the above, authorise the Clerk to make the necessary arrangements for the purchase and installation of the flagpole and flags.

# Agenda Item 7

## For Discussion, Consideration and Decision



Meeting Date:	<b>18 September 2023</b>
Title:	<b>Lengthsman's Scheme</b>
Submitted by:	<b>Clerk and Responsible Financial Officer</b>

### 1. Purpose of the report:

1. To update members on the Lengthsman's Scheme.
2. To consider whether to Opt-In to the PROW scheme outside of the Lengthsman's scheme.
3. To consider the Council's financial contribution to the scheme for 2023/24.
4. To consider an email sent by the Clerk to the Scheme, including the Lengthsman's rate of pay.

### 2. Background:

Members are reminded that the modern "Lengthsman's" scheme is a re-incarnation of an old concept where a locally employed person would carry out highway maintenance tasks identified by the local community as being important.

Members are also reminded that an element of the money the Parish Council pays into the Lengthsman's scheme, is met by RVBC in the form of the Concurrent Function Grant Scheme.

*Note: Concurrent functions are services provided in some parts of the borough by the borough or county council and in others by a parish or town council.*

RVBC's concurrent functions grant scheme was approved by the Policy and Finance Committee in November 2008 and supports parish and town councils with net revenue expenditure on the following concurrent functions:

- Burial grounds.
- Bus shelters.
- Footpaths.
- Footway lighting.
- Litter collection.
- Dog waste bins.
- Parks and play areas.
- **Parish Lengthsman's (from 2017)**

RVBC reimburses parish councils with 25% of expenditure that is net of other types of support, VAT, and any RVBC administration costs.

### **3. LCC Grants.**

Members are also reminded that LCC currently provide grants of £500 towards the upkeep and maintenance of Barrow's Public Rights of Way (PROW) and £300 in the form of a Bio-Diversity grant. The Clerk has informed LCC that the Council (like last year) will Opt-In to the Bio-Diversity scheme outside of the Lengthsman's Scheme.

The Council need to decide whether to Opt-In to the PROW scheme outside of the Lengthsman's scheme. That is, should the grant be paid to Sabden Parish Council and administered as part of the Lengthsman's Scheme or direct to Barrow Parish Council.

### **4. The Current Lengthsman's Scheme and 2023/24 financial contribution.**

The current scheme is administered by Angela Whitwell, who is also Clerk to Sabden Parish Council. The scheme covers six parishes in the Ribble Valley and four in Pendle, (who have their own Lengthsman's). For 2023/24, the Council is being asked for a contribution of £1,500 towards the scheme.

Members should be aware that in 2022/23 the Council contributed £1,500 to the scheme and a further £1,400 for replacing the tarmac at the entrance to the playing field and under the basketball net. Currently the Council has a deficit of £373.

#### **4.1 Current Lengthsman's duties - funded by the Parish Council.**

##### **Routine Tasks:**

- Trim overgrown vegetation at the top of the playing field.
- Strim along drain/banking next to playing field and keep the drain free of rubbish.
- Trim the trees around the Barrow Sign and the branches overhanging the Jubilee Bench.
- Weed the pavements in front of the houses at Trafford Garden.
- Clean/jetwash all benches in the village. (Annually or as required)
- Strim footpath alongside school boundary.
- Strim all bench areas on Clitheroe/Whalley Road.

##### **One-Off Tasks:**

- The main gate at the entrance to the playing has dropped and needs lifting. In addition, the catch has broken and needs repairing.
- On the playing field, re-site and install new goal posts and nets and re-seed the two goal areas.

In addition to the above, to Lengthsman's is often required to carry out ad-hoc tasks, for example replacing a broken paving stone under one of the new picnic tables.

## 5. Other Considerations:

See below extracts of an email from Angela Whitwell requesting consideration by members of the Parish Council.

*Mark Gray the new Lengthsman has been with us now for four months. Mark is aware he has work to do in several parishes and will be clearing the backlog during August-weather permitting.*

*When Mark started, we put him on a slightly lesser rate of pay for his probation period which he has now completed satisfactorily. Mark has already invested into the Lengthsman's scheme by purchasing tools and has said he is committed to the scheme providing he can cover his costs.*

*Originally, we agreed on £16 per hour (which was the rate that Philip was paid) following the probationary period. However, Mark has reflected on this and now feels he cannot continue in the job at this rate. He is ideally looking at £19/£20 per hour. Having had a discussion with Mark he is fully aware that if this rate of pay is agreed he is NOT to expect any rate increase for the foreseeable future. He is fully aware that previous Lengthsman have worked on lower rates without regular increases.*

***On this basis I am now consulting parishes:***

- 1. Are you happy with the work Mark has carried out, is he value for money and knowing that his private workload has decreased, and he will be more available going forward would you be happy for him to continue as Lengthsman?*
- 2. How do you feel about increasing the rate/hour to £19/£20.*
- 3. If the rate is increased will this impact on your use of the Lengthsman and your parish's commitment to the scheme?*

## 6. Members are recommended:

- a. To note the contents of the report.
- b. To consider whether to Opt-In to the PROW scheme outside of the Lengthsman's scheme.
- c. To consider the Council's financial contribution (£1,500) to the scheme for 2023/24.
- d. To consider the Lengthsman's rate of pay and the questions asked by the Clerk to the Scheme.

# Agenda Item 8

## For Decision



<b>Meeting Date:</b>	<b>18 September 2023</b>
<b>Title:</b>	<b>Road Traffic Working Group</b>
<b>Submitted by:</b>	<b>Clerk and Responsible Financial Officer</b>

### 1. Purpose of the report.

To update members on the actions of the Road Traffic Working Group and to seek member input into a 'mapping' activity.

### 2. Background.

Members are reminded that in February 2023 a working group was established by several Ribble Valley Parish Councils to deal with concerns over traffic speed. Representatives of 17 Parish Councils have now joined the Working Group including Barrow, Wiswell and Whalley Parish Councils.

The Working Group initially wanted to press for 20mph speed limits to be implemented in all parish areas where traffic speed was felt to be a problem. However investigations suggest that this would be very expensive and does not fit with LCC's current Highway Policy and would therefore be unlikely to happen.

### 3. Update.

At the last meeting of the Working Group it was agreed that a more pragmatic approach to speed within villages would be taken and councillors were asked to identify roads in their area where traffic calming measures could be implemented, choose a preferred measure for each road identified (from a list provided), map these using Google Maps, and submit the results, along with photos of each location to the Working Group by the end of September 2023.

### 4. Members are recommended:

To note the report and nominate a Parish Councillor(s) who can carry out the mapping activity required by the Working Group.

## ACTIONS arising from the Council meeting held on **Monday 17 July 2023**

Minute				
230717/	Item	Action	Who	Update
7	Advice Surgery.	Suggest venue, date, time and attendees for first surgery.	Clerk.	Starbucks said yes.
8	Nominee for Burial Committee.	Inform Burial Committee of the Council's decision.	Clerk.	Complete.
9.1	CCTV at Barrow Brook.	Respond to LCC's last correspondence.	Cllr. Street and Clerk.	Need to apply for a Section 50 License
9.2	Flagpole.	Confirm local school are willing to install flagpole.	Cllr. Kinder	Complete. See report.
9.3	'Third' Defibrillator.	Seek new location for defib.	Clerk.	Complete and installed.
9.4	Litter pick at Barrow Brook Lodge.	Organise litter pick for 29 July 2023.	All, Cllr. Crook for social media and tools.	Complete
9.5	Additional gardener.	Make the necessary arrangements with gardener.	Contract in place	Complete
9.6	Lifebelt at Barrow Brook Lodge	Seek permission from agent/owner to install lifebelt	Cllr. Birtwhistle and Clerk	Complete. Need to purchase Lifebelt
10	SpIDs	Arrange deployment of SpID in September	Clerk	Sept. 19 2023
11	Woodland Footpath	Report to Council when solicitors work complete.	Clerk	Ongoing
13	'Junior' Clerk	Look to appoint a clerk to shadow current clerk	Clerk	Ongoing

## ACTIONS arising from the Council meeting held on **Monday 15 May 2023**

Minute				
230515/	Item	Action	Who	Update
7	Purchase Christmas lights.	Contact an electrician regarding the type of lights required and their installation. Then purchase the lights to a value of up to £500.	Clerk. Cllr Birtwhistle.	Need to purchase lights.
8	Removal of large conifer.	Organise felling and removal.	Clerk and Cllr. Birtwhistle	Complete.
9	CCTV Policy	Review Policy and Procedure (P&P) and send comments to the Clerk.	Cllr. Street	Complete
		After P&P is approved make the necessary arrangements as set out in the report and the P&P.	Clerk	Need sign for playground
10	Section 106 Contributions	Liaise with Councillors Kinder and Chiappi and get a minimum of two quotes for picnic tables and benches and submit these details to RVBC for the release of S106 funds.	Clerk	Complete and funds released by RVBC.
		Get a minimum of two quotes for improving the footpath (Old Row Car Park) and submit these to RVBC for the release of S106 funds	Clerk and Cllr. Birtwhistle	Footpath finished Clerk to submit report to RVBC

Minute				
230515/	Item	Action	Who	Update
12	Planning Report	Send any considerations relating to application 3/2023/0153 – LNT Care Developments, Old Row to the Clerk.	All at meeting.	RVBC approved plan 24/08 subject to conditions
13	Actions from previous meetings	Provide updates to the Action Plan (Attached)	All Members	No updates received
14	Defibrillator	Installation of defibrillator on the new estate	Cllr. Birtwhistle	Installed opposite Eagle

## ACTIONS arising from the Council meeting held on **Monday 13 March 2023**

Minute 230313/Item		Action	Who	Update
9	Action Plan	Review Action Plan and send comments to Clerk.	Members	No comments received.
10	CCTV	Contact ITUS seeking clarification of maintenance charges.	Clerk	Complete £375 to cover all sites and cameras.
12	Insurance	Make necessary arranges with BHIB.	Clerk	Complete cover in place.
13	Planning	Forward any considerations regarding 3/2023/0153 (Care Home - Old Row).	Members	Complete.
16 c	Dog Bins at Aspen Crescent	RVBC to confirm they will empty any new bin and Redrow to confirm they are willing for the bin to be installed on their land.	Cllr Birtwhistle	?

Minute 230313/Item		Action	Who	Update
16 d	Plot of land at rear and corner of Bay Horse car park	Potential horticultural club and well-being hub.	CLlr Birtwhistle	On-going.
16 f	Bus Shelter at Barrow Brook.	Continue to monitor	Clerk	Complete and in situ.
16 i	Location of a flagpole	Progress the matter with residents on where it can be located.	Clerk	See 23/07/17/9.2 Note residents do not want a flagpole at Trafford Gardens. School says okay
16 j	Location of spare defibrillator	Urgent action to find a suitable location	CLlr Birtwhistle	Complete and installed opposite Eagle Pub

## ACTIONS arising from the Council meeting held on **Monday 30 January 2023**

Minute 230130/ Item		Action	Who	Update 06/03/23
7	Co-option of Parish Councillor	Inform RVBC of the new appointment.	Clerk	Complete.
9	Action Plan	Review Action Plan and send comments to Clerk	Members	No comments received.
10	CCTV	Contact ITUS and get a formal quote	Clerk	Complete.
11	Newsletter	Submit content suggestions to Clerk	Members	No content received.
		Submit a draft newsletter to next Council meeting	Clerk	No content received.
12	Grit Bins	Provide locations where grit bins required to Clerk	Members	Cllrs. to suggest location.
	Barrow Brook roundabout	Contact LCC regarding the state of the roundabout	Cllr Birtwhistle	Complete.
	'Starbucks' roundabout	Contact RVC regarding the state of the roundabout	Cllr Birtwhistle	Complete.
	Barrow signs and coat of arms	Progress the matter with the school and LCC	Cllrs LS and LD	?
	Woodland Path	Continue to progress the matter	Cllr Birtwhistle	Also see 23/07/17/11
	Overgrown hedge near post box/Whiteacre Lane	Send photo of the hedge to Clerk	Cllr Dewhurst	Complete.
		Inform LCC Highways	Clerk	Complete.
12	Barrow/Whalley boundary	Contact RVBC regarding precept payments	Clerk	Complete
13	Garden Services	Inform successful contractor and draft a contract	Clerk	Complete.
17	Cold Calling Areas	Contact LCC re setting up 'No Cold Calling' areas.	Clerk	Complete.
18	Barrow Brook Lake	Monitor amount of rubbish.	All	See 23/07/17/9.4

# Agenda Item 11

## For Information



<b>Meeting Date:</b>	<b>18 September 2023</b>
<b>Title:</b>	<b>Planning Report</b>
<b>Submitted by:</b>	<b>Clerk and Responsible Financial Officer</b>

### 1. Purpose of the report.

To inform members of planning matters since the last meeting that relate to Barrow.

Members are reminded that the weekly and decided lists of planning applications are available to view on the RVBC website: [https://www.ribblevalley.gov.uk/weekly\\_lists](https://www.ribblevalley.gov.uk/weekly_lists)

### 2. Weekly applications relating to Barrow:

- 7 July: No applications.
- 14 July: No applications.
- 21 July: No applications.
- 28 July: No applications.
- 4 August: One application, see below:

<b>3/2023/0609</b>	Applications for full consent	<b>Development Description:</b>	<b>Grid Reference</b>
<b>DATE VALID:</b> 03/08/2023	<b>Development Address:</b> 25 Middle Lodge Road Barrow BB7 9XS	Proposed detached garden room and conversion of attached garage to utility room and snug.	373892 437987
<b>Officer:</b>	Emily Pickup 01200 425111		

- 11 August: No applications.
- 18 August: No applications.
- 25 August: One application, see below:

<b>3/2023/0622</b>	Applications for full consent	<b>Development Description:</b>	<b>Grid Reference</b>
<b>DATE VALID:</b> 10/08/2023	<b>Development Address:</b> 1 Brambles Close Barrow BB7 9BF	Proposed rear conservatory with balcony above.	373668 438425
<b>Officer:</b>	Lucy Walker 01200 425111		

- 1 Sept.: No applications.
- 8 Sept.: No applications.

### 3. Weekly decisions relating to Barrow.

- 7 July: None.
- 14 July: None:
- 28 July: One decision (approved with conditions). See below.

<b>3/2023/0423</b>	<b>Barrow</b> Application for tree works	<b>Development Description:</b> Tree Works - T1 (Sycamore) Remove lower limbs/deadwood canopy. T2 (Sycamore) Sever ivy/deadwood. T3 and T4 (Lime) Crown lift to 8m. T5 (Sycamore) Remove lowest limbs. T6 (Sycamore) Crown lift to 8m. T7 and T8 (Lime) Remove epicormic growth/trim canopy/remove deadwood.	<b>Grid Reference</b> 373677 438191
<b>Decision Date:</b> 25/07/2023	<b>Development Address:</b> 31 Barrow Brook Close Barrow BB7 9UN		
<b>Officer:</b> <b>Decision Type:</b>	David Hewitt APPROVED WITH CONDITIONS		

- 4 August: None.
- 11 August: None.
- 18 August: None.
- 25 August: None.
- 1 Sept.: One decision (approved with conditions). See below.

<b>3/2023/0153</b>	Applications for full consent	<b>Development Description:</b> Proposed erection of a 66 bed care home (use class C2) for elderly people with associated parking, access, landscaping and associated ground works, alongside the erection of 3 dwellings (use class C3) following the demolition of nos. 23-25 Old Row.	<b>Grid Reference</b> 373779 438441
<b>Decision Date:</b> 31/08/2023	<b>Development Address:</b> Old Row Whalley Road Barrow BB7 9AZ		
<b>Officer:</b> <b>Decision Type:</b>	Stephen Kilmartin APPROVED WITH CONDITIONS		

- 8 Sept.: None

### 4. Members are recommended:

To note the contents of the report and set out any actions relating to the planning matters mentioned.